

## FAQs

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## Who can I contact when I need support in hosting the Coding Contest?

Please use our team email: [team@codingcontest.org](mailto:team@codingcontest.org).

+ Most of the hosts have a dedicated person from Catalysts/Cloudflight that is answering all questions.

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## How can I promote the Coding Contest easily and for free?

For example:

- Firstly, follow us on [instagram](#), [facebook](#), [twitter](#) and invite your friends
- Share our content as much as possible on your pages.
- Hang up the posters we are sending you and distribute our flyers actively in lectures.
- Talk about it with friends, colleagues, students, pupils, etc.
- Find some local FB-Pages from Universities, IT-Groups, etc.

- Contact local schools and ask teachers directly if it's fine to send some flyers and posters so they can hand them over to their students. Therefore, we recommend you to set up a plan who you already contacted, who hasn't applied and who still needs to be contacted.
- Get in touch with university (e.g. student associations) so students you might know can spread flyers and posters. Ask your student association to help with promotion, e.g. spreading the word via their channels.
- Use these logos, a banner for facebook and the "online flyer" which you can show on various screens for further promotions. If you still haven't received one, get in touch with us (marketing@cloudflight.io).

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## **Why should I find a sponsor?**

*Which packages can I offer?*

*Are there any materials I can use, such as infosheets?*

Sponsors will make your event more valuable, not only for participants, but also for potential benefits from the state, region or city. So yes, it is important to invite sponsors but it's not a must. It will just help you to cover costs if you plan a buffet, buy prizes for winners etc.

Participants often judge the importance of an event by who is supporting it. So sponsors are like a magnet – they attract attention. On top of that, sponsors help you with the promotion of the event and thus increase the number of participants. As soon as the sponsorship is official (paid and transferred) we will publish it on the registration page, so the sponsors gain visibility.

Ask your contacts from Catalysts/Cloudflight (Ana, Linda, Cindy, Mariann or Tijana) or just team@codingcontes.org if you need more info about the packages and prices.

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## **What is the agenda for the contest day?**

We will link the agenda here. If you miss anything or have questions until then, feel free to contact us.

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## **Will you provide us with slides for the presentation?**

We will prepare a presentation for you with important links to login, gitter support and general rules of the contest. Additionally, there will be some slides to introduce the Coding Contest organizers. It's a google presentation that will be shared one week prior to the event with all hosts.

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## Will I get a list of attendees?

*Moreover, is it possible to inform the registered users via mail about the local setting (opening hours registration desk, reachability of the lab, local contact person, and so on)?*

Sorry, we can't give out contact information of registered participants to external parties. That's a legal issue. We will inform all participants and have the same opening hours etc. for everyone. This has never been an issue. Also, we can send email campaigns to participants from certain locations if there is location specific information that has to be spread.

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## What goodies can I hand out to participants?

All locations will receive digital marketing material and certificates. All links will be available accordingly. Distribution of the additional marketing material differs between locations.

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## Prizes for the best-placed teams

Every year we think of new possible prizes for the best placed teams. **It's up to you if you want to give away material prizes or vouchers or anything at all.**

**PLEASE DO NOT GIVE OUT PRIZE MONEY!** We want to attract the best and those who are intrinsically motivated. Here is a list of prizes we gave away in previous years:

- 3D Printer
- Bose QuietComfort wireless headphones
- Razer BlackWidow Chroma Mechanical Gaming Keyboard
- Sandisk Extreme Pro USB 3 Stick (128GB)
- Amazon Echo Dot
- The Pragmatic Programmer (Book)
- Razer DeathAdder Chroma RGB lighted ergonomic Gaming Mouse (10.000 dpi Sensor)
- Raspberry Pi 3 (+ USB Charging Cable)
- Clean Code (Book)
- Nintendo Switch

These are just ideas. You can purchase most items on amazon. Put yourself in the position of a participant: What would you like to win?

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## If the winner is a team, does every team member get a prize?

Not necessarily. When buying prizes you most likely don't know if the team who wins a prize consists out of one, two or three persons. The team must decide who will receive the prize or simply share it.

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## **Registration on-site (time to spread name tags and goodies)**

Set the registration desk at least one hour before the Coding Contest starts. In the past some participants even arrived 1,5h before. We announce opening hours to all participants.

If you want, you can hand out name stickers (like [these](#)) to the participants. Note that they need to fill it out themselves, hence you will also need some pens (eg. edding with not more than 0,75 mm in black). Also this is the time when you can hand out the goodies.

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## **What kind of pictures should I take during the Coding Contest?**

Taking pictures during the Coding Contest is a necessity for every kind of after-contest reporting, but also for advertising your next contests and similar events.

To get the best results, arrange for someone with experience (or even a professional photographer) to take pictures during your contest.

For which pictures are we looking for?

- pictures of your participants while they are occupied with coding (without disturbing them)
- pictures of your participants while networking at the buffet (if you have buffet)
- pictures of your sponsors/speakers
- a picture of every winner on stage, with their medals and certificates in hands
- a group picture of all participants: Invite everyone to come on stage right after the award ceremony and take a few group pictures of all your participants.
- in general: genuine emotions
- please make sure to not only make photos in landscape but portrait mode, too

These are just a few examples, have a look at our [gallery of a Coding Contest in Vienna](#) to see what kind of pictures we usually take.

As we want to share the experience of your contest, please send us the pictures you took during the event. Before the contests starts, we will send you the link for uploading your pictures on our cloud. For a fast reporting during the contest, send us a small collection (5-10 pictures) and the rest of them as soon as you can. Let us know if you have questions!

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## **Is there a recommended procedure for the award ceremony?**

Right after the contest, participants will leave the room and enjoy some food in the networking area with sponsors (please refer to the agenda for details). Within that time frame you prepare the award ceremony. We recommend you to have the talks of the sponsors, politicians, professors, etc at the beginning of the ceremony and have the lottery (if you have one) at the very end. Otherwise participants might leave right after they received the prizes.

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## Who will get a medal?

Only some of the hosts will receive a package from us containing medals for each contest you host. Get in touch and ask a responsible person from Catalysts about it. Participants can form teams of up to 3 members (5 for School Contest), and every team member of a winning team receives a medal. That's why we send more medals than you might need.

	Classic CC	School CC
gold	1. place	1. place
silver	2.place	2. place
bronze	3.place	3. place

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## Where do I see the results of my contest?

We'll publish [all results](#) once the contest is over.

There will be:

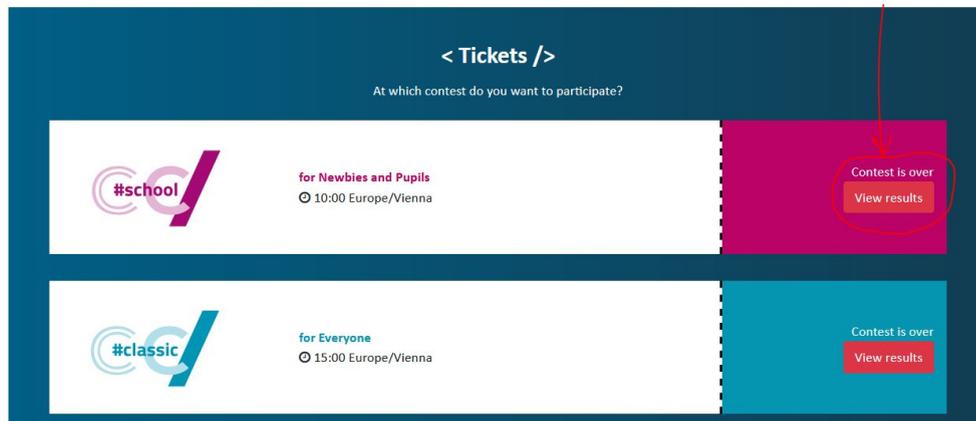
- one Hall of Fame per location for the School-Contest
  - one Hall of Fame per location for the regular Contest
  - one Global Hall of Fame
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## Will there be a special list for the lottery / raffle system? How can I reach it? (optional)

Yes. For the sake of demonstration, let's take the last contest in Linz. You will get a page like this for your contest once it's over.

## Hello Linz

We have some contests waiting for you hosted by JKU! Pick one below and register with a few friends or by yourself to compete against top coders.



Coder Name	Lottery tickets (range 1 - 236)
(null)?	103, 24, 61, 62
2BHITN_1	
3AHIF	36, 69, 86, 45
3IT-Programmer	
4ahif_htlpinkafeld_updateeamname	55
;	
Adif Heldin	

## Badges

Scroll through the results. You will see the Hall of Fame for this contest. On the left, there are badges in gold, silver and bronze. These are given to the best participants who solved at least level 1:

- The best 1/12 will see gold badges next to their user name.
- The next 1/6 will see silver badges next to their user name.
- The next 1/4 will see bronze badges next to their user name.

## Lottery / raffle

- Scroll to the end of the [results page](#). You will find the lottery tickets there. We create and allocate these tickets after the contest as follows:
  - Bronze-badges = 1 lot.
  - Silver-badges = 4 lots
  - Gold-badges = 10 lots

- The allocated ticket numbers are shown there. When you're logged in as a host, in the upper left corner above lottery numbers you will see a button for generating random numbers.
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## **What is the difference between badges and medals to us?**

Badges are the key for the prize lottery. They're shown digitally in the results page.

Medals are physical rewards and will be handed over on site to the best participants in a prize ceremony.

(We need to make a difference here, otherwise we would need to send out too many medals that won't be used after all.)

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